

## General information for the LA

# ACADEMIC MOBILITY MTL (TOURISM)

DEPARTMENTAL COORDINATEUR FOR RI, ECONOMICS DEPARTMENT:  
ANNE-MARIE.MARTINLANERO@HECH.BE

## Double Degree Full Year



In order to optimise integration among students and to be able to design a timetable and participate in group work, **it is strongly recommended to choose courses in one grade per semester.**

### Examination periods

The exams for the **1st** year courses, semester 1, are scheduled in **January**, then in **June** and then in **September** (June and September only to represent the failing courses).

The exams for the 2nd and 3rd year semester 1 courses are scheduled in January and again in September (in case of failure).

Semester 2, all three years of study, are scheduled in June and September (for failing courses).

The following French courses in Tourism are mother tongue courses; it is recommended to have a C1 level of French to opt for these subjects:

- Year 1: Communication in French, French for Tourism;
- 2nd year: French for Tourism;
- Year 3: French for Tourism.

- 1st year: Professional Immersion: includes field trips worth +- **300€**.
- 2nd year: Project, professional meetings and MICE: includes a trip abroad worth +- **450 €**.
- 3rd year: Production of tourist services: includes a trip abroad of +- **445 €**.

In the **3rd year**, courses are offered on an elective basis:

- **Choice 1** between Tour Operating and Travel Agencies (4 ects) or Incoming Tourism (4 ects)
- **Choice 2** between Group Management Techniques (3 ects) or Tourism Communication (3 ects)

### Internships

The 2nd and 3rd year internship periods:

Year 2: 20 working days in April (4 weeks)

Year 3: 55 working days from March to May (11 weeks)

Contact details for Sarah.francois@hech.be - administrative manager

**Start of the academic year: 14/09**

**One week of intensive French language training, welcome Days; one week before the start of the academic year**

**Attendance at teaching activities is compulsory (medical certificate required for any absence)**  
**The academic calendar must be strictly adhered to: dates of courses, exams, internship periods**

**The course programmes, evaluation methods and teaching methods are available at the address:**

[www.progcours.hech.be/cocoon/programmes/E1TOUR01\\_C.html](http://www.progcours.hech.be/cocoon/programmes/E1TOUR01_C.html)

The exchange student is integrated into a "**Teams**" group as soon as he/she is selected. It is through this team that they are briefed before and during their stay at the HECh. He finds his class or his class-groups and the "tutorials" to register on **myhech**, **moodle**, read the **Hyperplanning** schedule among others...

**A B1 level of French is required to follow the courses at the HECh. A certificate of the B1 level achieved in French is requested at the time of registration at the HECh.**

**Hyperplanning:** The **course timetable** is available on the "guest" area of the website  
<http://hpl.hech.be:62080/hp/> (to be consulted daily)

A **French language** and **culture** course is offered for 6 ects, semester 1, 4 ects, semester 2, for all non-French speaking international students. This French language and culture module also includes cultural outings.

**Foreign language courses** are offered at different levels in the first year. It is essential to specify in the application form the CEFR level achieved in each foreign language at the learning agreement  
**German** and **Italian** cannot be chosen together for scheduling reasons



**Condition** for obtaining the HECh - Partner double degree: validation of the 60 ects of the year of study of the double degree agreement (including the Internship period or final project if applicable)

The student sends his or her 1st year or 2nd year transcript of records to the International Relations Office in Liège. The HECh can then officially register the student in the Institution for subsequent graduation.

The **learning agreement** is pre-established according to the terms of the bi-diploma agreement between the two institutions.



**Modifications to the learning agreement may be made with the agreement of the two Pedagogical Coordinators and the Host and Sending Institution:**

-  **before 15/10 for semester 1 courses**
-  **before 15/02 for semester 2 courses**
- **for schedule incompatibility**
- **for non-organisation of the course on site**
- **for academic difficulty to be explained in a substantiated way**

In all cases, the HECh Coordinator and the Partner Coordinator must be consulted before any changes are made to the learning agreement. Once both Coordinators have been consulted, the required changes with validation are posted on myhech.

**Tourism Management Coordinator:**  
Jean-François Schepers  
[jean-francois.schepers@hech.be](mailto:jean-francois.schepers@hech.be)